**Request for Reimbursement or Donation of Transportation Mileage**

*(See Mileage Reimbursement Policy below)*

|  |  |
| --- | --- |
| Service dates |   |
| Player Name |  |
| Mailing Address:  |  |
| Instrument |  |
| *Total # Miles*  |  |
| *Total $ Amount* *at 65.5¢/mile* |  |

**Please choose one of the following options**

|  |  |
| --- | --- |
|  | I wish to be reimbursed for the expense of driving to participate with SCS on the dates above. |
|  | I wish to donate my reimbursement back to Sage City Symphony. This donation is tax-deductible. A receipt will be provided for tax purposes.  |
|  | I wish to donate **part** of my reimbursement in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_This donation is tax-deductible. A receipt will be provided for tax purposes. |

Signed:

Date:

Mileage Reimbursement Policy:

1. Players may be reimbursed for travel at the federal rate of 65.5¢/mile.
2. This policy is subject to change by the Board as needed based on budgetary considerations and individual circumstances.

Louis Calabro (1926-1991)

 *Founding Music Director*

Michael Finckel

 *Music Director*

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